

Greetings!

Thank you for volunteering to work backstage at the KiMo Theatre during the upcoming performances of *Cinderella and the Glass Slipper*. Your commitment to NMYA is very much appreciated.

Please read through the following information and contact me if you need clarification or more information.

- The KiMo Theatre is located on the corner of Central Avenue and 5th Street in downtown Albuquerque.
- Parking: There are several places to park - northwest corner of 6th & Central - \$2-\$3 cash only; corner of 7th & Central - \$3 cash only; northeast corner of 5th & Copper - a parking garage which is located directly behind the theatre---during the week, the cost is \$1/30 minutes with a maximum charge of \$8 (cash or check only.) There is also metered parking with a 2-hour limit at a cost of \$1/hour (cash/check/credit card.)
- Stagehands must enter through “the blue door” on the west side of the building along 5th street. (This is the same door your young actor will use.) You will need to ring the doorbell to request entry. Your name will be on a list provided to the Door Monitor. ONLY volunteers, staff, and cast members are allowed entry through this door, and the front doors of the KiMo are locked until all ushers are in place.
- Reporting Time for all stagehands is the same as “Call Time” for the actors. (8:30 on the weekdays and 12:30 on the weekends.)
- You are welcome to bring a sack lunch and join the cast for a stage-picnic between shows. There isn’t really enough time to leave the theatre to purchase a lunch.
- Feel free to invite friends and family to see the show on Saturday or Sunday. The tickets are \$8 and available at TicketMaster, in the KiMo box office, or at the door.

With gratitude,

Stephanie Molina
Volunteer Coordinator
292-8110